

On a daily basis you will need:

- The desire to be engaged and work hard
- The desire to listen with the intent to understand
- The desire to communicate in Spanish through speaking, reading and writing

Remember to:

- **Be Prompt.** Be in the classroom when the bell rings. Tardies without a pass will be marked unexcused. School policy is that upon the fourth unexcused tardy or absence to class per semester the student will be given an "F".
- **Be Prepared.** Remember to bring everything you need with you to class, *including a three-ring binder*.
- **Be Polite.** Respect your classmates, teacher and classroom. Do not write on desks, or bring food or beverages in the classroom.

Other classroom guidelines:

- **Discipline:**
 - 1st Offense: Verbal warning
 - 2nd Offense: Verbal warning, conference after class and/or a phone call home
 - 3rd Offense or serious offense: Office referral and a phone call home
- **Absences:** It is **YOUR** responsibility to **ASK THE TEACHER** what you missed or need to make up after an unexpected absence. In the case of planned absences, you must see me prior to the absence for assignments. These conversations must occur before or after class.
- **Participation:** Speaking Spanish in class is the best way to learn and improve your Spanish skills. Don't be self-conscious! Have fun with the language! Daily participation is expected and required for success!
- **Homework:** The purpose of homework is to practice and reinforce new material. *Late homework is not accepted for credit.*
- **Grades are weighted with the following categories:**
 - 1) Tests//Quizzes: 60% (This category includes a final exam. Quizzes can be unannounced.)
 - 2) Daily work: 40% (This category includes homework, classwork, projects and participation.)

Remember, grades are an indicator of a student's proficiency in Spanish.

A	100-94%	Superior Proficiency
A-	93-90%	
B +	89-87%	Good Proficiency
B	86-84%	
	B- 83-80%	
	C+ 79-77%	Adequate Proficiency
C	76-74%	
C-	73-70%	
D+	69-67%	Inadequate Proficiency
D	66-64%	
D-	63-60%	
F	59- 0%	Poor Proficiency